

**SUPERIOR COURT OF CALIFORNIA  
COUNTY OF EL DORADO  
TRIAL READINESS CHECKLIST**

DATE DUE	ITEM TO BE COMPLETED	DATE COMPLETED
25 Days Prior to Trial	\$150 Jury Fee Deposit. If deposit not made, jury is waived unless deposit is made by other side within 10 days.	_____
5 Days Prior to MSRC	Proposed Statement of Case to Read To Jury	_____
	List of Lay and Expert Witnesses	_____
	List of Exhibits	_____
	Proposed Voir Dire Questions	_____
	Proposed Jury Instructions	_____
	Estimation of Trial Length	_____
3 Days Prior to MSRC	Motions in Limine	_____
Prior to Issues Conference	Meet and Confer	_____
At Issues Conference	Joint Statement of Case to Read to Jury	_____
	Joint sets of Jury Instructions and General and Special Verdicts	_____
	Joint set of Exhibits, 3 hole punched, numbered in sequence, in binders with copy for Court	_____
	Advise Court of necessity and length of Evid. Code 402 motions.	_____
At Each Day of Trial	Jury Fees and Court Reporter Fees. <u>Bring blank checks for payment of these Before start of trial each day.</u>	