

# MODERNIZATION OF MANAGEMENT AND ADMINISTRATION

LONG-RANGE STRATEGIC PLAN

SUPERIOR COURT OF CALIFORNIA  
COUNTY OF EL DORADO

**LONG-RANGE ISSUE:** 3. TO MAKE THE COURT'S FACILITIES ACCESSIBLE, EFFICIENT IN THEIR OPERATION, AND ENVIRONMENTALLY SOUND.

**Issue Description:** The Court currently operates in five locations. Because of the separation of services and staff on the Western Slope, spread out by 14 miles and three different facilities, the Court has inherent inefficiencies. These inefficiencies include: deployment of staff when there are daily absences/vacancies at various facilities; a limited pool of attorneys working different case types at different facilities delaying proceedings; inadequate security for our downtown courthouse that houses two criminal courts, a family law court, ADR and staff.

At the courthouse in South Lake Tahoe the heating and air conditioning system has been problematic for many years. In both winter and summer the temperature in courtrooms has been 80 degrees and in winter the air conditioning has come on.

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## LONG-RANGE GOALS, STRATEGIES AND DESIRABLE OUTCOMES

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**Goal 3.1** Obtain a new justice center on the Western Slope of the County.

**Strategies:** 3.1(a) Work with the AOC and County to obtain adequate facilities for the Western Slope and for transfer of current facilities.

<b>Desirable Outcomes:</b>	By the year 2010, the court will have: ➤ A six-courtroom facility on the Western Slope.
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**OPERATIONAL PLAN** **SUPERIOR COURT OF CALIFORNIA  
COUNTY OF EL DORADO\_**

**Goal 3.1 Obtain a new justice center on the Western Slope of the County.**

**Strategy:** 3.1(a) Work with the AOC and County to obtain adequate facilities for the Western Slope and for transfer of current facilities.

**Objectives:** 3.1(a) 1. Audit statistical information provided to the AOC since 2000 and amend statistics if needed for proper placement on the judicial needs survey.  
2. Utilize the funding and land the El Dorado County has committed to a new justice facility on the Western Slope.

**ACTION PLAN** **SUPERIOR COURT OF CALIFORNIA  
COUNTY OF EL DORADO\_**

**Objective 3.1(a) 1.** Audit statistical information provided to the AOC since 2000 and amend statistics if needed for proper placement on the judicial needs survey.

<b>Tasks:</b>	<b>Who</b>	<b>When</b>	<b>Fiscal Year</b>
1. Obtain AOC assistance in the audit of our prior years' statistical reports.	Court Administration	2007	2006/07
2. Amend statistical reports as needed based on audit results.	Court Administration	2007	2006/07

**Objective 3.1(a) 2.** Utilize the funding and land the El Dorado County has committed to a new justice facility on the Western Slope.

<b>Tasks:</b>	<b>Who</b>	<b>When</b>	<b>Fiscal Year</b>
1. Work with AOC and the County in obtaining additional funding needed for a new justice facility and that will utilize the funding & land committed by the County.	Court Administration	2007	2007/08

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**LONG RANGE GOALS, STRATEGIES AND DESIRABLE OUTCOMES**

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**Goal 3.2 Replace the HVAC systems in the South Lake Tahoe Courthouse.**

**Strategies:** 3.2(a) Identify with the AOC a source of funding for the new system.  
3.2(b) Schedule work to minimize disruption to Court schedules.

<b>Desirable Outcomes:</b>	By the year 2008, the Court will have: <ul style="list-style-type: none"> <li>➤ A new HVAC system installed in the South Lake Tahoe Courthouse.</li> </ul>
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**OPERATIONAL PLAN**

**SUPERIOR COURT OF CALIFORNIA  
COUNTY OF EL DORADO**

**Goal 3.2 Replace the HVAC systems in the South Lake Tahoe Courthouse.**

**Strategy:** 3.2(a) Identify with the AOC a source of funding for the new system.

**Objectives:** 3.2(a) 1. Work with the AOC to obtain funding for a new HVAC system when responsibility for the facility transfers to the State.

**Strategy:** 3.2(b) Schedule work to minimize disruption to Court schedules.

**Objectives:** 3.2(b) 1. Judges and staff set a lighter-than-usual trial schedule during construction and move some trials and hearings to El Dorado Center Court.

**ACTION PLAN****SUPERIOR COURT OF CALIFORNIA  
COUNTY OF EL DORADO**

**Objective 3.2(a)** 1. Work with the AOC to obtain funding for a new HVAC system when responsibility for the facility transfers to the State.

<b>Tasks:</b>	<b>Who</b>	<b>When</b>	<b>Fiscal Year</b>
1. Contact the AOC Office of Court Construction & Management regarding obtaining funding for a new HVAC system when the facility responsibility has transferred to the State.	Court Administration	2007	2007/08

**Objective 3.2(b)** 1. Judges and staff set a lighter-than-usual trial schedule during construction and move some trials and hearings to the El Dorado Center Court.

<b>Tasks:</b>	<b>Who</b>	<b>When</b>	<b>Fiscal Year</b>
1. Allow three months lead time to start work and advise staff and judges to adjust calendars.	Court Administration	2008	2007/08

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**LONG RANGE GOALS, STRATEGIES AND DESIRABLE OUTCOMES**


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**Goal 3.3** Ensure current facilities are adequate to support day-to-day operations of the court, including safety and security.

**Strategies:**

- 3.3(a) Work with the County and AOC Office of Court Construction & Management to remodel workstations in courtrooms to ensure that they are ergonomic and safe for use by staff.
- 3.3(b) Work with County to modify/retrofit/update court facilities to meet ADA accessibility requirements.
- 3.3(c) Work with County to ensure adequate security for all locations, both perimeter and courtroom.

**Desirable  
Outcomes:**

By the year 2008, the Court will have:

- Remodeled the workstations in the downtown Placerville courthouse.
- Retrofitted the courtrooms in the South Lake Tahoe courthouse to meet ADA accessibility requirements.
- Provided additional perimeter security to the Building C Placerville multi use facility.

**OPERATIONAL PLAN**

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**Goal 3.3 Ensure current facilities are adequate to support day-to-day operations of the court, including safety and security.**

- Strategy:** 3.3(a) Work with the County and AOC Office of Court Construction & Management to remodel workstations in courtrooms to ensure that they are ergonomic and safe for use by staff.
- Objectives:** 3.3(a) 1. Provide adequate work space for staff.
- Strategy:** 3.3(b) Work with County to modify/retrofit/update court facilities to meet ADA accessibility requirements.
- Objectives:** 3.3(b) 1. Courtrooms in the South Lake Tahoe facility are ADA accessible.
- Strategy:** 3.3(c) Work with County to ensure adequate security for all locations, both perimeter and courtroom.
- Objectives:** 3.3(c) 1. Add perimeter security to the main public access of Building C

**ACTION PLAN****SUPERIOR COURT OF CALIFORNIA  
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**Objective 3.3(a)** 1. Provide adequate work space for staff.

<b>Tasks:</b>	<b>Who</b>	<b>When</b>	<b>Fiscal Year</b>
1. Have AOC Office of Court Construction & Management provide project plan for the remodel.	Court Administration	2007	2006/07
2. Notify County General Services of project for review and participation as needed.	Court Administration	2007	2006/07

**Objective 3.3(b)** 1. Courtrooms in the South Lake Tahoe facility are ADA accessible.

<b>Tasks:</b>	<b>Who</b>	<b>When</b>	<b>Fiscal Year</b>
1. Work with County to prepare project plan and cost proposal.	Court Administration	2007	2006/07
2. Obtain funding for project.	Court Administration	2007	2007/08

**Objective 3.3(c)** 1. Add perimeter security to the main public access of Building C.

<b>Tasks:</b>	<b>Who</b>	<b>When</b>	<b>Fiscal Year</b>
1. Meet with County Department heads that occupy Building C to discuss security issues and the need for perimeter security.	Court Administration	2007	2006/07
2. Obtain agreement from County for perimeter security with share of cost.	Court Administration	2007	2007/08
3. Move perimeter security from the lower level of Building C to the main entrance.	Court Administration	2007	2007/08

**LONG RANGE GOALS, STRATEGIES AND DESIRABLE OUTCOMES**

**Goal 3.4 Work with the County in planning for and building facilities needed for future growth.**

**Strategies:** 3.4(a) Design and build an ADR Center in Cameron Park.

**Desirable Outcomes:** By the year 2007, the Court will have:  
 ➤ Built an ADR Center for Cameron Park.

**OPERATIONAL PLAN**

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**Goal 3.4 Work with the County in planning for and building facilities needed for future growth.**

**Strategy:** 3.4(a) Design and build an ADR Center in Cameron Park.

**Objectives:** 3.4(a) 1. Provide ADR facility and hearing room needed for growth.  
 2. Move ADR services from the downtown Placerville facility to the Cameron Park facility where civil matters are currently heard.

**ACTION PLAN**

**SUPERIOR COURT OF CALIFORNIA  
 COUNTY OF EL DORADO**

**Objective 3.4(a) 1.** Provide ADR facility and hearing room needed for growth.

<b>Tasks:</b>	<b>Who</b>	<b>When</b>	<b>Fiscal Year</b>
1. Work with the County to begin the construction of this facility once all reports are submitted and approved.	Court Administration	2007	2006/07
2. Purchase furnishings, wall and floor coverings.	Court Administration	2007	2006/07

**Objective 3.4(a) 2.** Move ADR services from the downtown Placerville facility to the Cameron Park facility

where civil matters are currently heard.

<b><i>Tasks:</i></b>	<b><i>Who</i></b>	<b><i>When</i></b>	<b><i>Fiscal Year</i></b>
1. Develop a plan for moving ADR staff from the Placerville facility to Cameron Park	Court Administration	2007	2006/07